



# PAKISTAN TOURISM DEVELOPMENT CORPORATION

PTDC Head Office: Flashman's Hotel, The Mall, Rawalpindi – Pakistan.

Tel +92-51-9272811 Fax: +92-51-9271588

Email: [info@tourism.gov.pk](mailto:info@tourism.gov.pk) website: <http://www.tourism.gov.pk/>



## ٹینڈر نوٹس

پاکستان ٹورازم ڈیولپمنٹ کارپوریشن پاکستان کا قومی سیاحتی ادارہ ہے جس کے بنیادی اغراض و مقاصد میں ملک میں اور بین الاقوامی سطح پر سیاحت کی ترقی و ترویج شامل ہے۔ ادارے کو اپنی مختلف سیاحتی مطبوعات اور رول اپ سٹینڈیز کی پرنٹنگ کیلئے متعلقہ رجسٹرڈ کمپنیوں سے ٹینڈر مطلوب ہیں۔

کمپنیوں کا درج ذیل شرائط پر پورا اترنا ضروری ہے:

- کمپنی کے ذاتی دفتر کا مکمل پتہ، ٹیلیفون، ای میل، ویب سائٹ اور مجاز افسر کا نام ٹینڈر فارم پر واضح تحریر کریں۔
- کمپنی انکم ٹیکس اور سیلز ٹیکس رجسٹرڈ ہو اور متعلقہ شعبے میں 5 سے 10 سالہ تجربہ رکھتی ہو۔ سابقہ تجربے کا ثبوت پیش کریں
- کسی سرکاری یا نجی ادارے سے بلیک لسٹڈ نہ ہو۔
- کامیاب پارٹی گورنمنٹ کے لاگو ٹیکس دینے کی پابند ہوگی۔

ٹینڈر فارم و مطبوعات (کٹا نیچے) اور رول اپ سٹینڈیز کی تفصیل و تعداد زیر دستخطی کے دفتر سے بعوض -/1000 روپے حاصل کیے جاسکتے ہیں۔ ٹینڈر فارم و مطبوعات کی تفصیل و تعداد پی ٹی ڈی سی کی ویب سائٹ سے ڈاؤن لوڈ کیے جاسکتے ہیں جس کی فیس (مبلغ -/1000 روپے) ٹینڈر جمع کروانے کے وقت ادا کرنی ہوگی۔ کل بولی کا %2 زربعاندہ کال ڈیپازٹ یا بینک ڈرافٹ بنام پی ٹی ڈی سی جمع کرانا ہوگا۔

- کمپنی پر فائل اور سیل شدہ ٹینڈر مورخہ 13 جون 2019 دن 02 بجے تک دفتر ہذا میں موصول ہو جانے چاہئیں۔
- ٹینڈر اسی دن 02:30 بجے ٹینڈر دہندگان کی موجودگی میں کھولے جائیں گے۔ پی ٹی ڈی سی کو PPRA قوانین کے تحت کسی بھی پیشکش کو منظور یا مسترد کرنے کا حق حاصل ہے۔
- مزید معلومات کیلئے زیر دستخطی سے دفتری اوقات میں رابطہ کیا جاسکتا ہے۔
- یہ اشتہار PPRA کی ویب سائٹ ([www.ppra.org.pk](http://www.ppra.org.pk)) اور پی ٹی ڈی سی کی ویب سائٹ ([www.tourism.gov.pk](http://www.tourism.gov.pk)) پر دستیاب ہے۔

### مختار علی

منیجر (پبلسٹی ایڈیٹر و موشن)

پی ٹی ڈی سی فلیشمن ہٹل، دی مال، صدر، راولپنڈی

فون: 051-9272089 فیکس: 051-9271588





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Form –A

## Tender Form Company Profile

1. Registered Name of Firm: \_\_\_\_\_
2. Permanent Business Address: \_\_\_\_\_  
\_\_\_\_\_
3. Telephone & Fax No. \_\_\_\_\_
4. Vendor No. \_\_\_\_\_
5. NTN No. \_\_\_\_\_
6. Sales Tax Registration No. \_\_\_\_\_
7. Owner's / Directors Name: \_\_\_\_\_
8. Date of Establishment: \_\_\_\_\_
9. Sample Proof of Work: \_\_\_\_\_
10. List of litigation (if any): \_\_\_\_\_
11. Any other information: \_\_\_\_\_

12.	Additional documents to be attached:	Yes	No
	a. Relevant experience and list of clients;		
	b. Brief about technical and human resource of firm		
	c. Certificate on letter head that the firm is not black listed by any government organization / agency and presently on active payer list of FBR		
	d. General Sales Tax Registration Certificate and National Tax Number (NTN)		
	e. Bid / quotation shall accompany 2% call deposit / bank draft for security in favour of PTDC.		

I hereby undertake that above information is correct and if found incorrect, the firm shall be liable for disqualification / legal action. I acknowledge the right of PTDC to accept / reject the application as per PPRA rules.

Signature & Stamp of  
Director / Owner of the Firm

Dated: \_\_\_\_\_



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**Form –B**

## Tender Form

Name of Firm			
Complete Address			
Telephone & Fax		NTN No.	
Vendor No.		Sales Tax Reg. No.	

**i. Brochure: Gandhara – A guide to Pakistan's Heritage**

Sr.	Item description / specification being offered	Qty	Unit price without GST	GST	Total Price with GST
i.	Size of Publication 18" x 23"	5000			
ii.	Paper 135 gram art paper				
iii.	Printing 4-color double sided				
iv.	Folds 5 folds				

**ii. Brochure: Sufism – Journey into Light**

Sr.	Item description / specification being offered	Qty	Unit price without GST	GST	Total Price with GST
i.	Size of Publication 18" x 23"	5000			
ii.	Paper 135 gram art paper				
iii.	Printing 4-color double sided				
iv.	Folds 5 folds				

**iii. Brochure: Guru Yatra**

Sr.	Item description / specification being offered	Qty	Unit price without GST	GST	Total Price with GST
i.	Size of Publication 10" x 20"	5000			
ii.	Paper 135 gram art paper				
iii.	Printing 4-color double sided				
iv.	Folds 4 folds				

**iv. Posters: 10 different varieties**

Sr.	Item description / specification being offered	Qty	Unit price without GST	GST	Total Price with GST
i.	Size of Publication 20" x 30"	10000			
ii.	Paper 135 gram art paper				
iii.	Printing 4-color single sided				
iv.	Quantity 1000 each variety				

**v. Rollup Standees: 35 different varieties**

Sr.	Item description / specification being offered	Qty	Unit price without GST	GST	Total Price with GST
i.	Size of Standee 6ft x 2.6ft	35			
ii.	Sheet Star Matt Panaflex				
iii.	Standee Aluminum Roll Up				
iv.	Quantity 35				

**Following information / document furnished:**

- i. Pay Order / Call Deposit Receipt / Bank Draft of Rs. \_\_\_\_\_ bearing No. \_\_\_\_\_**  
**date: \_\_\_\_\_ of is attached in original as security deposit.**  
**Bank Account No. \_\_\_\_\_**  
**Name of Bank: \_\_\_\_\_**  
**Address: \_\_\_\_\_**



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## **Terms & Conditions:**

- a. Single stage envelopes bidding process will be adopted. Bidding document containing terms and conditions along with the quantity of the items can be obtained from the office of the manager publicity and promotion PTDC Head office Rawalpindi by depositing RS.1000/-
- b. The Tender/Bid along with sample(s) of the same kind of printing work already conducted in order to prove the experience. Any Tender/Bid received without the pay order and sample(s) will not be considered.
- c. Bids should be sent along with pay order/ Bank draft of 2% of the bid value in favor of PTDC as an earnest money, which will be refunded/returned immediately after the completion of the process to the unsuccessful bidders and after satisfactory completion of the job to successful bidders. In case of failure to complete the task within the specified time, the guarantee money will be confiscated.
- d. The successful firm will submit a pay order equal to the 10% of the amount mentioned in the bid, as guarantee money within 24-Hours of the receipt of acceptance letter. The guarantee money will be returned on completion of the task within the specified time. In case of failure to complete the task within the specified time, the guarantee money will be confiscated.
- e. Rates of Tender including GST will be affected upto 30.06.2019. The firm will bear the transportation charges for supply of brochures and other items to the PTDC Head office.
- f. The firms applying for Tender will provide its Sales Tax Number, Registration Certificate, National Tax Number and Vendor Number.
- g. Certificate on letter head that the firm is not black listed by any government organization/agency and presently on active payer list of FBR.
- h. The firms may see the sample printing material in the PTDC Head office.
- i. The successful firm will complete the task within a period of 15-days from the date of issuance of work order. In case of failure to complete the task within the specified time, the guarantee money will be forfeited. Moreover, in case of delay or any other complaint, the undersigned will have the right to cancel the order.
- j. Complete Tender in all respects must reach the Manager Publicity and Promotion PTDC Head office, Flashman's Hotel, The Mall, Rawalpindi till 13.06.2019 at 14:00 hours which will be opened on the same day at 14:30 hours in presence of the representatives of the firms (Timings will be observed strictly).
- k. The Competent Authority reserves the right to accept or reject any or all bids in accordance with the PPRA-Rule 2004.
- l. Brochures must be printed on the given size and colour resolution/ registration of the printing should be upto the standard.
- m. The grammage of the art paper must be 135g art paper. If the less grammage paper found for printing, the price of printing material will be reduced accordingly.
- n. Copy containing miss printing / poor printing will be rejected.
- o. This advertisement is also available on [www.ppra.org.pk](http://www.ppra.org.pk) & PTDC website at [www.tourism.gov.pk](http://www.tourism.gov.pk)